**Committee Charter**

**Name:** Model Policy

**Purpose:**

The Model Policy Committee shall be responsible for making recommendations to the Executive Board on all model policy requests submitted to the Committee by WASPC members or submitted pursuant to legislative or other directives.

**Authority:**

The Model Policy Committee shall have the authority to recommend a model policy for adoption to the Executive Board. The Model Policy Committee may adopt positions on model policies pending the ratification by the Executive Board and adoption by the full membership.

**Membership:**

Membership is open to all members of WASPC.

**Chairperson:**

The committee shall be chaired by a sheriff or police chief as appointed by the President.

**Duties:**

* The committee shall review and develop model policies that affect or influence law enforcement. Policy issues or suggestions may be submitted to the committee by WASPC members, or submitted pursuant to legislative or other directives. Issues presented to the committee from a current WASPC member must be brought to the committee via the WASPC Model Policy Request Form. Members of WASPC are encouraged to suggest potential model policies to the committee for consideration. The Committee shall forward their recommended model policies to the Executive Board for review and approval.
* The Model Policy Committee shall establish a timeline for researching, drafting and approving a properly submitted model policy, and shall select the appropriate membership to research and draft a model policy as needed.

**WASPC Model Policy Procedures:**

The purpose of this procedure is to clarify the process by which WASPC creates and adopts model policies.

Members of WASPC are encouraged to suggest potential model policies to the Model Policy Committee for consideration. Issues presented to the WASPC Model Policy Committee for action must be brought forward by a current WASPC member using the established WASPC Model Policy Request Form, or be pursuant to legislative or other directives.

The Model Policy Committee may exercise its right to summarily refuse consideration of any issue not brought forward by a current WASPC member or not submitted using the established WASPC Model Policy Request Form.

The Model Policy Committee shall, as needed, establish a timeline for drafting and approving policies and shall make the timeline known to WASPC members.

The Model Policy Committee will forward a completed Model Policy Request form, along with any preliminary recommendations, to the Executive Board for consideration prior to the Model Policy Committee taking formal action on the request. This will allow the Executive Board to provide any advance direction regarding further research, drafting or analysis, as appropriate.

At the direction of the Executive Board, the Committee will then develop draft policies. Such draft policies will be forwarded to the Executive Board for review. The Executive Board may modify or approve draft policies. A model policy must be approved by at least eight (8) voting members of the Executive Board before it can be brought to the full membership for a vote. Model policies will be considered by the full membership during the general business meetings at the WASPC conferences. A model policy shall be considered adopted upon a vote of at least 75 % of the membership votes.

Once a model policy has been adopted by the full membership at a general business meeting, any jurisdiction that formally decides not to adopt the model policy shall inform the Chair of the Model Policy Committee of the decision as soon as practical.